

No.F.092.22/1954

**HELLENIC REPUBLIC
MINISTRY OF EDUCATION,
RESEARCH AND RELIGIOUS
AFFAIRS
GENERAL DIRECTORATE OF
HIGHER EDUCATION
DIRECTORATE OF
ORGANIZATIONAL AND
ACADEMIC DEVELOPMENT
DEPARTMENT D: STUDENT
MATTERS AND SCHOLARSHIPS**

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EXTREMELY URGENT

**Maroussi, 5.3.2019
Ref.No: 34735/Z1**

ΑΔΑ: Ω3124653ΠΣ-00P

DECISION

CC:

1. Ministry of Foreign Affairs, **E1 Directorate of Educational and Cultural Matters**, 3 Akadimias Street, 10671 Athens
2. State Scholarship Foundation
41 Ethnikis Antistaseos Avenue, Nea Ionia
14234
3. Embassies in Greece of the countries referred to in this decision (**via the Ministry of Foreign Affairs**)
3. Embassies of Greece in the countries referred to in this decision (**via the Ministry of Foreign Affairs**)

SUBJECT: Scholarships by the Greek government to foreign nationals for academic year 2019-2020 and for summer seminar in Greek language and culture 2019

Having regard to:

- 1) Articles 1, 24 and 25 of legislative decree 402/74 (Government Gazette 141 A) on the sanctioning of the Vienna Convention of 23.5.1969";
- 2) (a) The provisions which sanctioned the Educational Agreement between Greece and **Israel** (Law 2267/1994; Government Gazette 227 A), (b) the "Educational Implementing Programme signed between Greece and Israel (Government Gazette 282 A 2013), (c) the Note Verbale of the Embassy of Israel;
- 3) (a) The provisions which sanctioned the Educational Agreement between Greece and **Slovakia** (Law 557/1977; Government Gazette 76 A), (b) the "Cooperation Programme in the field of Education and Culture between the Hellenic Republic and the Republic of

Slovakia for the years 2008-2011" (Ref.No. Φ.2156/ΣΛΟΒ.4/2/ΑΣ 2341/5.12.2008), (c) the Note Verbale of the Embassy of Slovakia in Athens (094133/ 2018-GRW-0184970/28.12.2018);

4) (a) The provisions which sanctioned the Educational Agreement between Greece and **Slovenia** (Law 2365/1995; Government Gazette 255 A), (b) the "Cooperation Programme in the fields of Education, Culture and Science between the Hellenic Republic and the Republic of Slovenia for the years 2001, 2002 and 2003" (Ref.No. Φ.2236/ΣΛΟΒ.4/2/ΑΣ 1288/14.6.2001), (c) the Note Verbale of the Embassy of Slovenia in Athens and accompanying information material (N-114/2018/2.11.2018);

5) (a) The provisions which sanctioned the Educational Agreement between Greece and the **Czech Republic** (Law 557/1977; Government Gazette 76 A), (b) the "Programme of Educational and Cultural Cooperation between the government of the Hellenic Republic and the government of the Czech Republic for the years 2010-2013" (Ref.No. Φ.2236/ΣΛΟΒ.4/2/ΑΣ 1288/14.6.2001), (c) the Note Verbale of the Embassy of the Czech Republic in Athens and accompanying information material (1019/11.1.2019);

6) Presidential decree 321/31.12.1999 (Government Gazette 306 A) on the Regulations of IKY;

7) Article 36 par.6, Directorate of Organizational and Academic Development-Department D Student Matters and Scholarships, of presidential decree 114/2014 (Government Gazette 181 A);

8) Article 4 of Law 3475/2006 (Government Gazette 146 A) on the financial coverage of scholarships;

9) Decision 197109/A1/4.12.2015 (Government Gazette 2654 B), as amended by decision 114351/A1/6.7.2017 (Government Gazette 2381 B), on the delegation of signatory powers "By order of the Minister" and "By order of the Deputy Minister" to the Alternate Secretary General of the Ministry of Education, Research and Religious Affairs;

10) PYS 211/66 on the implementation of ministerial decisions on educational exchanges, whose costs are incurred by State budget, according to official programmes signed;

We hereby decide

We hereby issue a call for scholarship applications granted by the Hellenic Ministry of Education, Research and Religious Affairs to **foreign nationals**, who wish to pursue **undergraduate or postgraduate studies or research in Higher Educational Institutions or Research Centers in Greece during academic year 2019-2020**, as well as a **summer seminar in the Greek language and culture for the year 2019**, as follows:

A. Scholarships granted per country

1. ISRAEL

- a) One (1) scholarship for up to ten (10) months for postgraduate studies or research;
- b) One (1) scholarship for attending a summer seminar in the Greek language and culture.

2. SLOVAKIA

- a) Fifteen (15) months of scholarship for postgraduate studies or research. The length of the scholarship can range from five (5) to ten (10) months;
- b) Two (2) scholarships for attending a summer seminar in the Greek language and culture.

3. SLOVENIA

- a) One (1) scholarship for up to ten (10) months for postgraduate studies or research;
- b) One (1) scholarship for attending a summer seminar in the Greek language and culture.

4. CZECH REPUBLIC

Two (2) scholarships for attending a summer seminar in the Greek language and culture.

B. Financial benefits for undergraduate and postgraduate scholarship recipients

- a) Monthly stipend:
 - 400 euro** for scholars who undertake undergraduate studies; and
 - 450 euro** for scholars who undertake postgraduate studies or research
- b) A one-off payment for settlement expenses:
 - 500 euro** for persons that will reside in Athens and;
 - 550 euro** for persons that will reside elsewhere.

Scholars whose scholarship is renewed will not receive these sums for **settlement expenses**.

c) A one-off payment of **150 euro** per annum for travel expenses within the country for postgraduate students or researchers who must travel from their place of residence in order to carry out the **research programme** authorized by this agency and on the basis of a **reasoned proposal by the supervising professor**.

d) **Exemption from tuition fees shall apply only to undergraduate studies**.

e) **It is hereby clarified that, if scholars for postgraduate studies or research wish to also attend Greek language lessons, they shall be exempt from the relevant tuition fees. Scholars are expected to select postgraduate programs of study that are offered tuition-free. In the event that scholars choose to enroll and attend a postgraduate programme of studies for which tuition fees must be paid, they shall be incurred by them.**

f) Free medical care is provided in case of emergency and only in State Hospitals. Citizens of EU Member States must produce the European Health Insurance Card.

It is pointed out that financial benefits can change according to the economic and social conditions of this country. Scholars must provide the Greek authority responsible for the payment of their scholarship with their Tax Identification Number to be assigned by the Greek Tax Offices within one (1) month of their arrival.

Subsistence expenses are paid by cheque cashed by the Bank of Greece or paid into a bank account in Greece, whose IBAN must be provided by scholars to the Greek authority responsible for the payment of the scholarship. It is noted that the payment of the scholarship for the first two months following the arrival of scholars may be delayed.

C. Terms of scholarship

1. General terms

Candidates shall file the scholarship application form in the context of the Bilateral Educational Programmes to the competent agencies of their country of origin and, in

particular, to the Ministry of Foreign affairs or the Ministry of Education. Candidates shall then be selected, proposals shall be made and their candidate files shall be transmitted.

The **proposals of each country**, along with **the files of the proposed candidates**, shall be transmitted by registered letter to the **General Directorate of Higher Education/ Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs, at 37 A. Papandreou Street, GR 151 80 Maroussi (Office 1057) by 26 April 2019.**

Each country shall set its own deadline for filing the scholarship application forms hereunder, which shall precede the above final deadline for the transmission of the files to the competent Greek authority.

The Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs shall transmit to the competent authorities the decision approving the proposed scholarships by **31 May 2019 for the summer seminar and by 28 June 2019 for undergraduate and postgraduate studies, provided that the candidate files are complete.**

Scholars who are admitted must, as soon as they arrive in Greece, visit the **Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships** of the Ministry of Education, Research and Religious Affairs, to initiate their scholarship. Insofar as scholars attend in Greece a programme of studies at a Higher Educational Institution situated outside the capital and reside outside the capital, they must provide on arrival the details of their residence in Greece by email to foitmer.y@minedu.gov.gr and must send a relevant certificate signed by the responsible supervisor of their programme of studies.

Furthermore, scholars **must contact the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships** of the Ministry of Education, Research and Religious Affairs, **at the above email at least one (1) month prior to their arrival and provide their exact date of arrival.** The payment of the scholarship shall commence on the date when scholars visit the **Directorate of Organizational and Academic Development/4th Department of Student Matters and**

Scholarships of the Ministry of Education, Research and Religious Affairs, or when they provide details of their arrival; it shall not be paid **retroactively**.

The Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs **may discontinue or not renew the scholarship** in the event that its terms are not observed.

Scholarships shall not be granted to persons who have already received a scholarship from another public body in Greece and/or the European Union.

Candidates who have already received a scholarship from the Greek government in the context of Bilateral Educational Programmes shall not be entitled to apply for scholarship again.

Age limit

- a) Candidates born after **1.1.1993** can be admitted for undergraduate studies;
- b) Candidates born after **1.1.1979** can be admitted for postgraduate studies/research or summer seminar

2. Scholarship terms for postgraduate studies or research

Scholarships are granted to holders of Higher Educational Institutions degrees who wish to pursue postgraduate studies or research in Universities or Research Centers in Greece.

In order to carry out research, scholars must be registered with a doctoral or postgraduate programme in their country of origin. If the postgraduate or doctoral programme is pursued in Greece, the studies of the scholars must commence at the same time as the scholarship. It is pointed out that medical specialty is not included in the foregoing procedure.

The scholarship shall be granted only in the course of the academic year **for which the relevant call was issued**.

These scholarships shall not be renewed for periods longer than one (1) year for postgraduate studies and two (2) years for doctoral degrees.

For the renewal of the scholarship, scholars shall file an application in their country of origin, which shall be competent to propose the renewal of their scholarship to the General Directorate of Higher Education/Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs within one (1) month of the filing of the application by the scholar.

Renewal applications can also be filed to the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs, by the scholars concerned.

Scholars are obliged, throughout the term of their scholarship, to remain in Greece and be work solely on the programme of studies filed and approved when the scholarship was granted. Scholars may leave Greece only during official holidays and summer vacations or for a limited period of time for reasons of research, provided that they have notified the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs. On expiry of the scholarship, scholars must file a detailed report showing the completion of their postgraduate studies or research, and a certificate by their supervising professor concerning their research.

Candidates for **postgraduate studies** in Greece must *be fluent in Greek (unless the postgraduate programme is taught in English) and must have been admitted for enrolment and attendance of a postgraduate programme of studies.*

Candidates for **research** must have adequate knowledge of **Greek or English or French language.**

3. Scholarship terms for undergraduate studies

Scholars who will pursue a **full cycle of undergraduate studies** in Greece shall **initially be granted with a scholarship for one (1) academic year**, in order for attend Greek language lessons (insofar as they do not already hold a certificate of language competence). If they fail the Greek language examinations, the scholarship shall be discontinued and, if they pass, a **scholarship for the full cycle of undergraduate studies shall be granted and renewed every year.**

Scholar shall be obliged, throughout the term of their scholarship, to reside in Greece and work solely on the programme of studies filed by them and approved when the scholarship was granted. Absences for two (2) consecutive months during the summer are justified. If scholars are absent for longer periods, they must notify the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs of their reasons for their absence. During the first year of their stay, scholars shall be is assigned to a Department of a Higher

Educational Institution according to list of preference that they have provided in their scholarship application form (see *a) Supporting documents for undergraduate studies*). The application form shall be equivalent to a statutory declaration. Schools may **change Departments/Schools** by a new application in this country only during the year of Greek language learning.

It is pointed out that, after the first year of successful attendance of Greek language lessons, scholars shall file in person the necessary supporting documents for enrolment to the Department of their choice. To this end, scholars shall be in possession of certified copies of all original and translated supporting documents filed for the scholarship.

Scholarships for undergraduate studies shall be granted for a period equal to the regular length of studies, as stipulated in the curriculum of the Higher Education School/Department. Scholars may apply for the extension of their scholarship for up to one (1) year in addition to the above period. The application shall be filed from May to end-June **to the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs. For the approval or rejection of the application for renewal, the academic transcript that scholars must file with the said application shall be taken into account.**

This agency shall grant a scholarship until the month when students take their graduate oath, provided that they complete their studies within the mandatory period. If students exceed the mandatory years of study, scholarships are granted only until the date of the completion of obligations arising from their programme of studies and not until they take their graduate oath.

All scholars are obliged, at the end of each examination period, to file to the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs **a detailed certificate of studies (academic transcript) showing that they have passed an adequate number of courses**, according to the programme of studies of the School/ Department that they attend. In the event of unsatisfactory progress, **the scholarship shall not be renewed.** In particular, **satisfactory performance implies that student pass at least 70% of the mandatory or elective courses prescribed by the curriculum of the Department or**

School. Student are obliged to take exams in all examination periods of their School if they have not passed all the courses.

4. Scholarships for summer seminars in Greek language and culture

- a. The place and time of the summer seminar shall be notified **by 15 June 2019** by a new document.
- b. The scholarship shall cover all expenses (tuition fees, accommodation, subsistence of scholars, participation in cultural events) except travel expenses from and to Greece, which shall be incurred by the scholars themselves or by their country of origin.
- c. The University that will hold the summer seminar shall be selected by the Minister of Education, Research and Religious Affairs on recommendation of the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships.

5. Supporting documents

All supporting documents must be officially translated and certified in Greek or French or English in duplicate. In false certificates, uncertified photocopies or inadequately completed supporting documents are filed, the candidacy shall be rejected. This agency shall return the supporting documents to candidates only at their request within one (1) year from the filing date.

a) SUPPORTING DOCUMENTS FOR UNDERGRADUATE STUDIES

1. Application form (from this agency) comprising at least five (5) preferences of Greek State Universities. The Higher Educational Institutions can be found at <http://www.studyingreece.edu.gr/Studying/Find/HigherEducationalInstitutes.aspx>.
2. One (1) colour ID- type photograph affixed on the application form.
3. Photocopy of the passport.
4. Academic qualifications (at least the Secondary Education certificate).
5. A certificate proving knowledge of the language(s) that candidates claim to be fluent in.
6. A certificate by the Ministry of Education of the relevant country showing that the secondary education certificate held by the candidate entitles them to admission to universities of this country.
7. A nationality and descent certificate of scholars and their parents.

8. A recent health certificate from a public hospital showing that the candidate does not suffer from any contagious disease (for non-European Union countries).

9. A *statutory declaration (Template 1)* stating that the candidate does not intend to receive any scholarship by another Greek Government body during the term of their scholarship. If false particulars are submitted, the scholarship shall be revoked or discontinued and scholars shall be required to return the full scholarship amount.

10. Foreign nationals/non-ethnic Greeks must submit a **certificate proving knowledge of the Greek language – if any** –in order to enroll directly to the first year of the school. Otherwise, they must to attend Greek language lessons during the first year and, having passed the language examinations, they shall enroll to the school of their preference in the following year.

11. Foreign nationals of Greek descent must submit a **certificate by the Greek diplomatic authority of their country of residence to the effect that they did not reside in Greece and they resided abroad at least five years (5) prior to the academic year of their choice.**

It is pointed out that scholars must have certified copies of the above supporting documents in order to file them themselves on enrolment at the University.

b) SUPPORTING DOCUMENTS FOR POSTGRADUATE STUDIES OR RESEARCH

1. Application from (by this Agency).

2. Photocopy of passport.

3. One (1) colour ID- type photograph affixed on the application form.

4. Academic qualifications (Higher School degree or certificate stating the mark awarded to the qualification).

5. A certificate of knowledge of the language(s) that candidates claim to be fluent in.

6. Two (2) letters of reference.

7. A curriculum vitae.

8. A recent health certificate from a public hospital showing that the candidate does not suffer from a contagious disease (for non-European Union countries).

9. A *statutory declaration (Template 1)* stating that the candidate does not intend to receive any scholarship from another Greek Government or European Union body during the term

of their scholarship and that they have read the call for scholarship applications and agrees with its terms. If scholars have received another scholarship by the Greek government in the past, they must state the length of the scholarship and the body that granted it. If false particulars are filed, the scholarship shall be revoked or discontinued and scholars shall be called to return the full scholarship amount.

10. *A certificate of admission to a University in Greece for academic year 2019-2020 in case of postgraduate studies.*

11. *A certificate of admission to a University or a Research-Educational Center in Greece (Template 2)* in case of scientific research, provided that the person concerned shall also produce to this agency a relevant certificate showing that **they have enrolled to a postgraduate or doctoral programme in their country of origin during academic year 2019-2020.**

It is pointed out that unsigned Admission Certificates sent by email shall not be accepted.

In the event that such certificate is not sent by the stipulated deadline (31 July 2019), candidates shall not be admitted as scholars until the relevant document is filed by themselves or their supervisors.

12. A list of **Higher Educational Institutions in Greece has been posted at <http://www.studyinggreece.edu.gr/Studying/Find/HigherEducationalInstitutes.aspx>.**

13. In case of renewal of the scholarship, the said supporting documents do not need to be submitted again, except for the certificate of admission (or continuation of studies/research) to a University or Research Center in Greece. **Candidates must file a relevant application form to the Directorate of Organizational and Academic Development/4th Department of Student Matters and Scholarships of the Ministry of Education, Research and Religious Affairs and to the competent body of their country by May of each year at the latest.**

c) SUPPORTING DOCUMENTS FOR SUMMER SEMINAR OF GREEK LANGUAGE AND CULTURE SCHOLARSHIPS

- Application form (by this Agency).
- Photocopy of passport.
- One (1) colour ID-type photograph affixed on the application form.

- A certificate of knowledge of the language(s) that candidates claim to be fluent in
- Academic qualifications.
- Curriculum vitae.

E. Clarifications

It is clarified that, if the educational programme is renewed in the period until the commencement of academic year 2019-2010 (1 September 2019) and new arrangements are made for scholarships, this Agency shall decide on a case-by-case basis whether the stipulations of the new educational programme shall enter into force in academic year 2019-2020 or in the following academic year.

We delegate the execution and implementation of this programme to the 4th Department of Student Matters and Scholarships.

**THE SECRETARY GENERAL
ILIAS GEORGANTAS**

INTERNAL DISTRIBUTION

1. Office of the Minister
2. Office of the Secretary General
3. Directorate of European and International Relations
4. General Directorate of Higher Education
Directorate of Organizational and Academic Development
4th Department of Student Matters and Scholarships

TEMPLATE 1

STATUTORY DECLARATION

- I, hereby declare that I do not intend to receive any scholarship by another Greek government or EU body during the period of my scholarship. If false particulars are submitted, the scholarship shall be revoked or discontinued and I shall be required to return the full scholarship amount.

- I have read the call for scholarship applications for academic year 2018-2019 and agree with its terms.

- I have already received a scholarship by (Greek bodies only)
..... amount length.....

Place and date

Signature

* Please fill in all required fields.

TEMPLATE 2

To: Ministry of Education, Research and Religious Affairs

General Directorate of Higher Education

Directorate of Organizational and Academic Development

4th Department of Student Matters and Scholarships

37 Andrea Papandreou Street

151 80 Maroussi

Information: Ch. Sakelliou

Tel: 210 3442404

Fax: 210 3442365

I hereby certify that I will supervise the research project of the student
....., candidate scholar of the Ministry of Education, Research
and Religious Affairs, entitled "....."
at the University of, School of, Department
of, whose length will be

I am aware that the scholar will receive a monthly stipend of 450 euro and that the scholarship does not cover tuition fees.

Place, date

Signature of the supervisor and seal certifying that the signature is genuine

It is noted that:

a) the template is given as an example and supervisors can chose their own certification form;

b) the certificate must be written in GREEK and have an ORIGINAL SIGNATURE AND SEAL.

*** To be filled in by your supervisor in Greece**

Athens, 22.03.2019

True translation from Greek

The translator Eleni Dimitriou