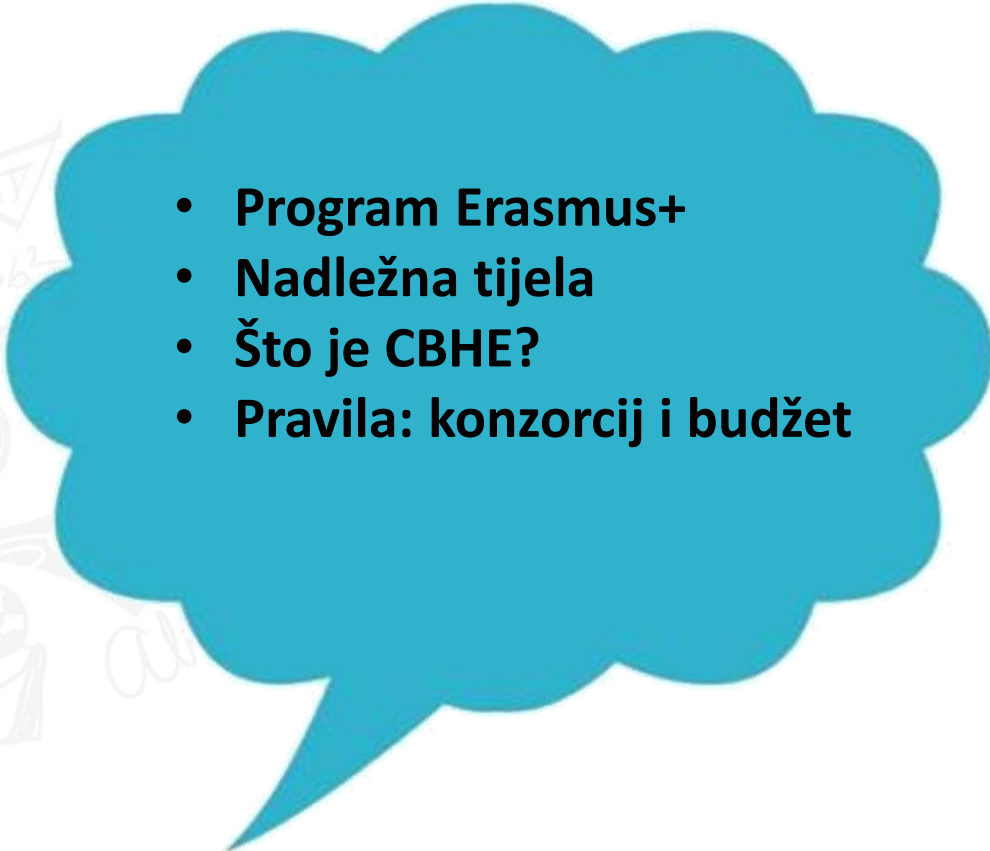


- 
- Program Erasmus+
 - Nadležna tijela
 - Što je CBHE?
 - Pravila: konzorcij i budžet

Krovni program EU za obrazovanje i osposobljavanje, mlade i sport 2014-2020

- **Sredstvo provedbe EU javnih politika:**
 - ET 2020
 - EU Higher Education Modernisation Agenda
 - European Higher Education in the World
- Sve razine obrazovanja- 40% budžeta za visoko obrazovanje
- **Internacionalizacija visokog obrazovanja:**
 - projekti zasnovani na institucionalnim strategijama internacionalizacije
 - Institucionalna potpora (institutional ownership)
 - međuinstitucijski ugovori/mandatna pisma/partnerski sporazumi
 - princip sufinanciranja i neprofitnosti
- Poziv za 2017. http://eur-lex.europa.eu/legal-content/EN/TXT/?uri=OJ:JOC_2016_386_R_0009

Prihvatljivost i evaluacija

- sve organizacije moraju imati PIC
- ECHE povelja preduvjet za VU iz programskih zemalja

Programske zemlje	Partnerske zemlje
Države članice EU + Island, Lihtenštajn, Norveška, Makedonija i Turska	Sve ostale zemlje svijeta pokrivene instrumentima ENI, IPA, DCI, PI, EDF

Kriteriji evaluacije projekata

- Relevantnost
- Kvaliteta sporazumne suradnje
- Kvaliteta projektnog prijedloga i provedbe
- Učinak i diseminacija

zajednički za sve
aktivnosti u E+, ali različiti
omjer bodova

Erasmus+ 2014.-2020. - Mogućnosti za visoko obrazovanje za visoka učilišta

*podcrtane aktivnosti su decentralizirane (provodi ih AMPEU), ostale centralizirane (provodi ih EACEA)

KA1

Mobilnost u svrhu učenja za pojedince

- Mobilnost studenata i osoblja unutar programskih zemalja
- Međunarodna mobilnost studenata i osoblja: partnerske zemlje
- Erasmus Mundus združeni diplomski studiji
- Jamstvo za zajmove za studente diplomskih studija

KA2

Suradnja za inovacije

- Strateška partnerstva
- Udruživanje znanja
- Jačanje kapaciteta u visokom obrazovanju (ex Tempus)

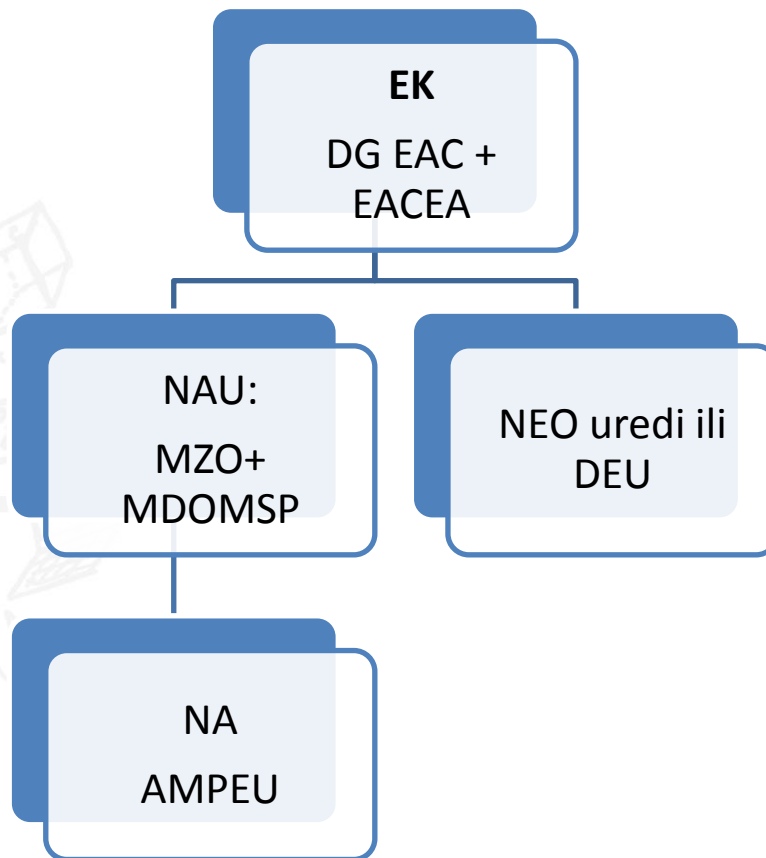
Program Jean Monnet

KA3

Podrška reformi javnih politika

- Metoda otvorene koordinacije
- Buduće inicijative
- Alati EU za priznavanje
- Diseminacija i korištenje
- Dijalog o politikama
- *otvoreno krovnim državnim/javnim tijelima

Nadležna tijela u provedbi E+



O Agenciji

2007.	Vlada RH osniva AMPEU
PODRUČJA RADA	Obrazovanje, mladi i znanost
SVRHA	Unaprjeđenje sustava internacionalizacijom
INSTRUMENTI	Međunarodna mobilnost i suradnja
NADLEŽNA MINISTARSTVA	MZO i MDOMSP
2010.	Akreditacija Europske komisije za LLP i YiA
2011.	RH punopravno pristupa programima
1. SIJEČNJA 2014.	Nacionalna agencija za program Erasmus+

VIZIJA

- Osiguravanjem mogućnosti za mobilnost i međunarodnu suradnju u području znanosti, obrazovanja, osposobljavanja i mladih, Agencija pridonosi jačanju ljudskog i demokratskog potencijala, socijalnoj koheziji te konkurentnosti hrvatskog društva.

MISIJA

- Podupirati internacionalizaciju u svrhu unaprjeđenja kvalitete sustava znanosti, obrazovanja i osposobljavanja te područja mladih u Republici Hrvatskoj, a sukladno potrebama građana, društva i gospodarstva.

Programi

**ODGOJ I OPĆE
OBRAZOVANJE**

eTwinning

**STRUKOVNO
OBRAZOVANJE I
OSPOSOBLJA-VANJE**

ECVET

**OPĆE OBRAZOVANJE
ODRASLIH**

MREŽE I INICIJATIVE

Europass
Euroguidance
Europska oznaka
jezika

VISOKO OBRAZOVANJE

CEEPUS

**BILATERALNE
STIPENDIJE**

MLADI

Eurodesk

OBZOR 2020.

EURAXESS



Aktivnost Jačanje kapaciteta u visokom obrazovanju (CBHE)

Dio programa Erasmus+

- Nasljednik Tempus-a, Alfa-e i Edulink-a

EU vanjska politika (ENI, PI, DCI, IPA, EDF)

- Internacionalizacija i modernizacija visokih učilišta u partnerskim zemljama

Prihvatljive zemlje

Programske zemlje	Prihvatljive partnerske zemlje (korisnici)
Belgija, Bugarska, Češka Republika, Danska, Njemačka, Estonija, Irska, Grčka, Španjolska, Francuska, Hrvatska, Italija, Cipar, Latvija, Litva, Luksemburg, Mađarska, Malta, Nizozemska, Austrija, Poljska, Portugal, Rumunjska, Slovenija, Slovačka, Finska, Švedska, Ujedinjeno Kraljevstvo	Regija 1: Zapadni Balkan
	Regija 2: Europsko istočno susjedstvo
	Regija 3 Europsko južno susjedstvo
	Regija 4: Ruska Federacija
	Regija 6: Azija
	Regija 7: Središnja Azija
	Regija 8: Latinska Amerika
	Regija 9: Iran, Irak, Jemen
	Regija 10: Južnoafrička Republika
	Regija 11 Afričke, Karipske i Pacifičke zemlje

Nisu prihvatljive: Industrijalizirane zemlje Azije i Sjeverne Amerike, Zaljevske zemlje, Švicarska, Monako, Andora, Vatikan.



- Unaprijediti **modernizaciju i kvalitetu** visokog obrazovanja, uskladiti visoko obrazovanje s potrebama društva i tržišta rada
- Unaprijediti **kompetencije i vještine** koje se stječu na visokim učilištima putem **inovativnih** programa
- Povećati kapacitete nacionalnih **javnih tijela nadležnih za visoko obrazovanje** za modernizaciju njihovih sustava visokog obrazovanja
- Poboljšati **menadžment, upravljanje** i inovacijski **kapacitet** visokih učilišta i njihovu **internacionalizaciju**
- Poticati **regionalnu integraciju i suradnju** između različitih regija u svijetu



Zajednički projekti (Joint projects):

- razvoj kurikuluma
- menadžment i upravljanje visokim učilištima
- sprega visokog obrazovanja i svijeta tržišta rada/šire zajednice

UČINAK NA INSTITUCIJE

Strukturni projekti (Structural projects):

- menadžment i upravljanje visokim učilištima
- sprega visokog obrazovanja i svijeta tržišta rada/šire zajednice

UČINAK NA SISTEME

Primjeri aktivnosti za zajedničke projekte

- Razvoj, testiranje i prilagodba nastavnih alata i metoda (npr. ICT), razvoj ili prilagodba studijskih programa
- Jačanje internacionalizacije i promocija trokuta znanja
- Opremanje učionica, laboratorija
- Trening osoblja: nastavno, nenastavno

Primjeri aktivnosti za strukturne projekte

Internacionalizacija, Bolonjski Proces

- ECTS
- 3 razine
- priznavanje
kvalifikacija/ razdoblja
studija

Kvaliteta

- Kvalifikacijski okviri
- Sustavi osiguravanja
kvalitete/ smjernice

Inovacije

- Stvaranje i praćenje
javnih politika
(osnivanje nadležnih
tijela i organizacija)

Slično Erasmus mobilnosti između programskih i partnerskih zemalja

- Samo za zemlje Zapadnog Balkana i Europskog susjedstva
- Komplementarna aktivnost za zajedničke i strukturne projekte
- Dodatni budžet
- Samo za studente visokih učilišta uključenih u konzorcij
- Samo za osoblje visokih učilišta ili poduzeća i uključenih u konzorcij
- Nisu moguće mobilnosti između programske i programske zemlje

Uvjeti:

Mobilnost mora biti povezana s ciljevima projekta koji mora biti provediv i ako dodatna shema nije odobrena

Mora predstavljati dodanu vrijednost na projekt (cca 40% odabranih projekata će moći dobiti dodatnu shemu mobilnosti)

Mobilnost na ECHE principima

**Obavezno sklapanje među-institucijskih ugovora
i korištenje Ugovora o učenju
oslobođenje od školarina**

Studenti

Aktivnosti

- Razdoblje studija (3-12 mjeseci)
- Praksa (2-12 months)

Karakteristike

- Sve razine studija (BA, MA, PhD);
- odgovara akademskim područjima adresiranih projektom

Osoblje

Trajanje:

- 5 dana do 2 mjeseca

Predavački boravak

- Nastavno osoblje/ osoblje poduzeća predaje na partnerskoj instituciji u inozemstvu

Stručno usavršavanje

- Nastavno ili nenastavno osoblje može sudjelovati na usavršavanju na partnerskom VU ili drugoj organizaciji iz konzorcija: Strukturirani tečajevi/treninzi (uključujući konferencije); „Job shadowing”/praćenje rada

Prijavitelj= organizacija iz programske ili partnerske zemlje

- Akreditirano javno ili privatno visoko učilište (sveučilište)
- Udruženja/Organizacije visokih učilišta
- Samo za strukturne projekte: udruženja (nacionalna ili međunarodna)rektora, nastavnik ili studenata

Uvjeti prihvatljivosti

Programski vodič:

„Faculties/schools/colleges/departments/centres/foundations/institutes or any other components, which are parts of higher education institutions but established as autonomous legal entities, are considered ineligible (even if they have a PIC – Participant Identification Code) unless they can provide a specific project-related statement signed by the Rector/President of the higher education institution authorising them to commit the whole institution.”

Partneri= organizacija iz programske ili partnerske zemlje

Akreditirano javno ili privatno visoko učilište (sveučilište)

- Javna ili privatna organizacija aktivna u području tržišta rada, obrazovanja i osposobljavanja ili mladih (npr. poduzeće, NGO i dr.)
 - Udruženja visokih učilišta s fokusom na visoko obrazovanje
-

* Provjeriti prihvatljivost organizacije u Programskom vodiču

pridruženi partneri (associated partners)

- Indirektno doprinose projektu

- Ne smatraju se djelom konzorcija i ne mogu ostvariti korist od projekta

Primjer: poduzeće u kojem se provodi studentska praksa

Pravila - struktura konzorcija

Programske
zemlje

Partnerske
zemlje

min.
3.
zemlje

min. 1
VU

min.1
zemlja

min.3
VU

Strukturni projekti: ministarstva za vo iz partnerskih zemalja

Sastav konzorcija primjer 1

minimalni konzorcij: nacionalni projekti (6 VU)

- Min. 1 Partner Country: barem podjednak broj VU iz partnerskih kao i iz programskih zemalja
- Min. 3 programske zemlje
- min. 1 VU iz svake

Military
Technical
College

University Cairo

University
Alexandria



Bonn
University



Rome
University

London
University



Primjer neprihvatljivog konzorcija za nacionalni projekt /Latinska Amerika(6 HEIs)

- Min. 1 partnerska zemlja:
uravnotežen broj VU iz programskih i
partnerskih zemalja

- Min. 3 programske zemlje
- Min. 1 VU svaka

Catholic
University

University of the
Republic

University
Montevideo



Bonn
University



Rome
University

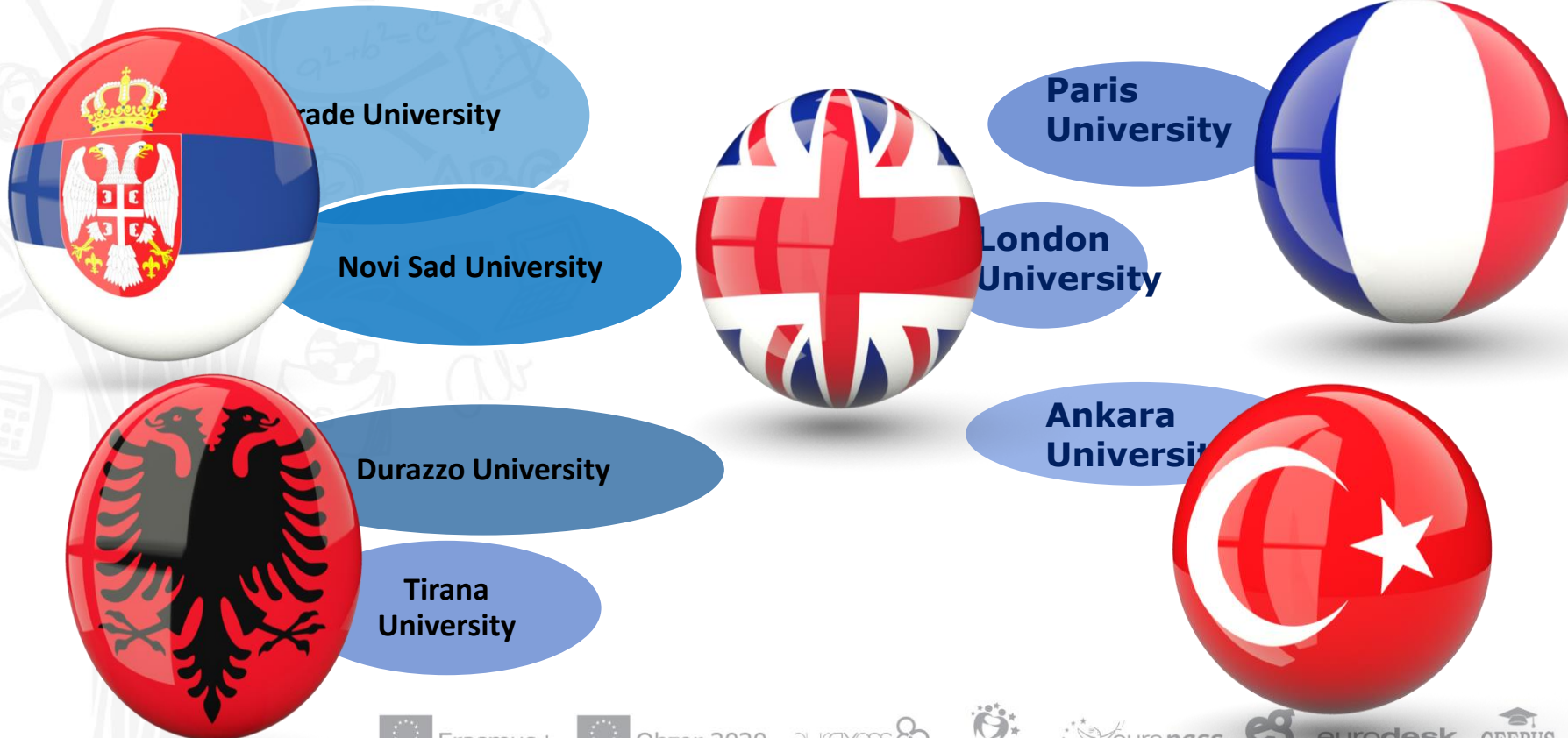
London
University



Sastav konzorcija- primjer 3

minimalni konzorcij: „multi-country” projekti (7 institucija)

- Min. 2 Partnerske zemlje
- Min. 2 VU iz svake
- Min. 3 Programske zemlje:
- Min. 1 VU iz svake





Pravila Regionalni prioriteti Primjer za IPA zemlje

Modernisation of curriculum by developing new and innovative courses and methodologies		Modernisation of governance, management and functioning of higher education								Strengthening of relations between higher education and the wider economic and social environment								
CATEGORY A Curriculum Development	CATEGORY B Improving quality of education and teaching			CATEGORY C Improving management and operation of higher education institutions					CATEGORY D Developing the Higher Education sector within society at large									
Valid ONLY for JOINT PROJECTS	Valid for JOINT PROJECTS and STRUCTURAL PROJECTS								Valid for JOINT PROJECTS and STRUCTURAL PROJECTS									
Subject areas	Bologna process type reforms	Learning and teaching tools, methodologies and pedagogical approaches	Multidisciplinarity / Interdisciplinarity	Governance, strategic planning and management of HEIs	University services (e.g. student services)	Internationalisation of HEIs	Quality assurance processes and mechanisms	Access to and democratisation of higher education	Development of research and innovative capacities	Lifelong learning, continuing education	Non-University sector at tertiary education level	Development of school and vocational education at post-secondary non-tertiary education level	University-enterprise cooperation, entrepreneurship and employability of graduates	Qualification frameworks and recognition of qualifications	Knowledge triangle	Development of the higher education sector at regional level	International cooperation at regional level	Definition, implementation and monitoring of the reform policies
Teacher training and education science Physical sciences Engineering and engineering trades Agriculture, forestry and fishery Health Transport services Environmental protection		X		X		X		X			X		X	X				X

Prioriteti: https://eacea.ec.europa.eu/erasmus-plus/funding/capacity-building-in-field-higher-education-2017_en

Trajanje 24
ili 36 mjeseci

Min.
500,000
Euros - Max.
1,000,000 €

Bez
dodatne
sheme
mobilnosti

Real troškovi
i jedinični
troškovi

5
proračunskih
stavki

Staff costs (max 40%)

4 Staff Categories (Manager, Researcher/Teacher/Trainer, Technician, Administrator)

Travel costs

Students/staff from partners in countries involved in the project from their place of origin to the venue of the activity and return. Activities and related travels must be carried out at **project beneficiaries organisation.**

Costs of stay

Subsistence, accommodation, local and public transport, personal or optional health insurance.

Equipment (max 30%)

Purchased exclusively for the benefit of HEIs in the Partner Countries

Sub-contracting (max 10%)

Exceptional for services related to competences that can't be found in the consortia

- Jedinični trošak/unit cost – paušalni iznos koji se množi sa određenom količinom kako bi se procijenio trošak provedbe određene aktivnosti
- EU potpore: 2 važna principa: neprofitno i sufinansiranje
- E+ jedinični troškovi su rezultat statističke analize provedene na troškovima stvarnih projekata iz prethodne generacije programa (LLP, Erasmus Mundus, Jean Monnet, Tempus, etc.)
- Za CBHE, provedena simulacija na Tempus projektima pokazala je da je statistički gledano kombinacija realnih i jediničnih troškova odgovara +/- do 90% njihovih ukupno prihvatljivih troškova

5 proračunskih stavki

OSOBLJE - jedinični trošak

PUTOVANJE – jedinični trošak

BORAVAK– jedinični trošak

OPREMA – realni trošak

POD-UGOVARANJE – realni trošak

2 metode alokacije

Realni troškovi

Jedinični troškovi

Drugi troškovi (npr.: diseminacija, tisak, „overheads“, i dr.) ne ulaze u izračun proračuna >>>

SUFINANIRANJE

Realni troškovi:

Kako ste koristili financijsku potporu?

=> „**input** based”

=> ostvareni troškovi, potporna dokumentacija

Jedinični troškovi:

Što ste postigli s financijskom potporom? => „**output** based”

=> ne dokazuju se pojedinačni troškovi već provedene aktivnosti /rezultati (npr. trening)

Primjer izračuna putnog troška i troška boravka

- http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

Example 1:

Staff Trip: From Paris to Bxl

(308 KM)

Duration 2 days

Real expense:

Travel Costs :120 €

Hotel + Subsistence Costs (250 €)

Total real expenses: 370 €

Calculation (unit-costs):

Travel Costs: 180 €

Costs of Stay: 2 x 120 € =240 €

Total unit-costs: 420 €

Example 2 :

Staff Trip: From Paris to Berlin

(771 KM)

Duration 2 days

Real expense:

Travel Costs :250 €

Hotel + Subsistence Costs (300 €)

Total real expenses: 550 €

Calculation (unit-costs):

Travel Costs: 275 €

Costs of Stay: 2 x 120 € =240 €

Total unit-costs: 515 €

Rezultati natječaja 2016

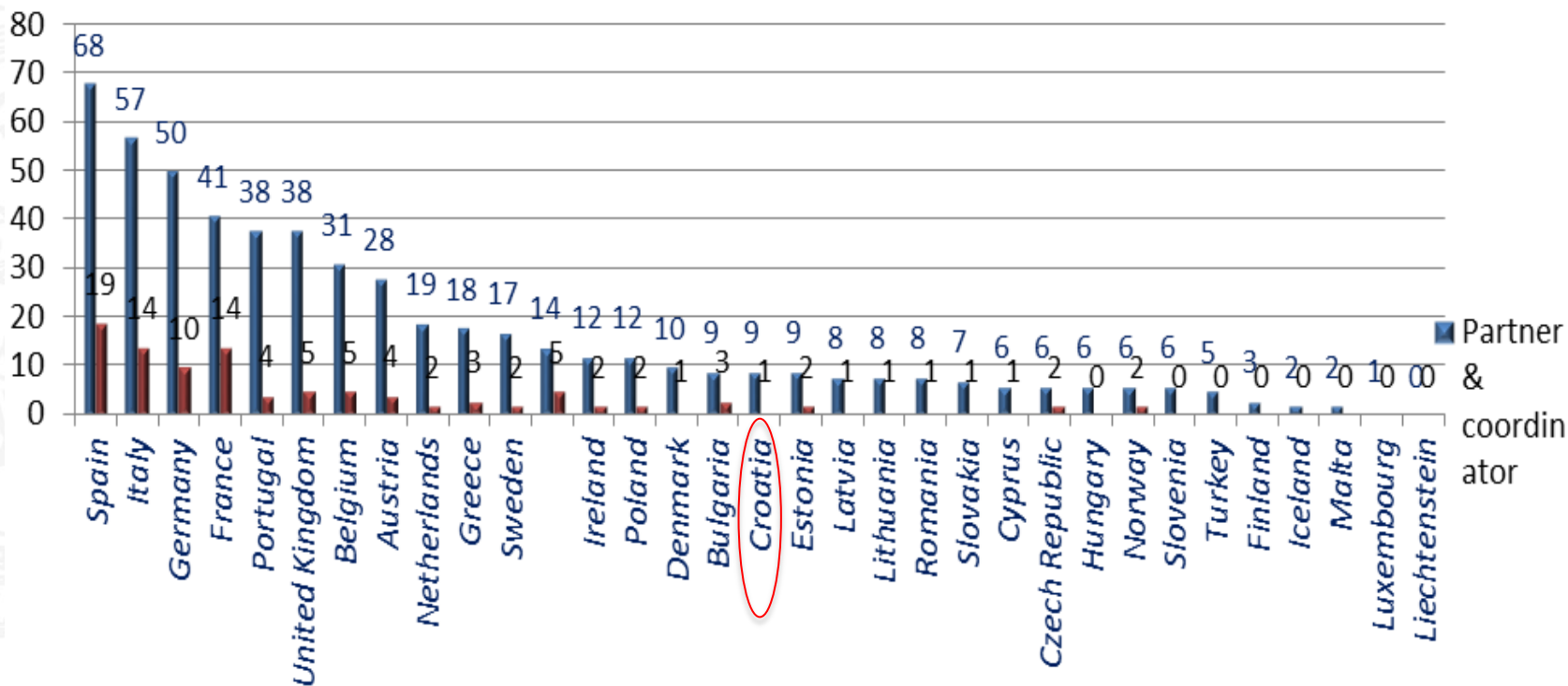
Stage	1 Western Balkans	2 Eastern Partnersh ip	3 South Med	4 Russian Federation	6 Asia	7 Central Asia	8 Latin America	9 Iran, Iraq, Yemen	10 South Africa	11 ACP	Total*
Reception	109	238	169	78	78	101	78	8	14	53	736
Eligible	93	219	146	77	68	93	72	8	13	42	653
Sent to Consultation	37	64	80	35	57	49	31	5	6	19	287
Proposed for funding	18	24	36	16	53	19	14	4	5	9	147
Success rate	17%	10%	21%	21%	68%	19%	18%	50%	36%	17%	20%
<i>(Selected project in 2015) % 2016 as compared to 2015</i>	<i>(15) +20%</i>	<i>(23) +4%</i>	<i>(40) -10%</i>	<i>(13) +23%</i>	<i>(27) +96%</i>	<i>(23) -17%</i>	<i>(19) -26%</i>	<i>(2) +100%</i>	<i>(4) +25%</i>	<i>(0) -</i>	<i>(140) +5%</i>

* The number of projects by region cannot be added considering that a project can cover different regions.



Rezultati natječaja 2016

Uspješnost programskih zemalja



Relevantnost
(30 bodova)

**Kvaliteta
projektne
prijedloga i
provedbe**
(30 bodova)

**Kvaliteta
projektne
suradnje** (20
bodova)

**Učinak i
održivost** (20
bodova)

Minimalni prag - 60 bodova od kojih barem 15 bodova za relevantnost

Centralizirana aktivnost (EACEA)+ lokalna potpora:

International E+ Contact Points (ICPs)- programske zemlje

https://eacea.ec.europa.eu/erasmus-plus/contacts/international-erasmus-plus-contact-points_en

National Erasmus+ Offices (NEOs) – bivši Tempus uredi

https://eacea.ec.europa.eu/erasmus-plus/contacts/national-erasmus-plus-offices_en

Druge poveznice

Erasmus+ portal EACEA

http://eacea.ec.europa.eu/erasmus-plus_en

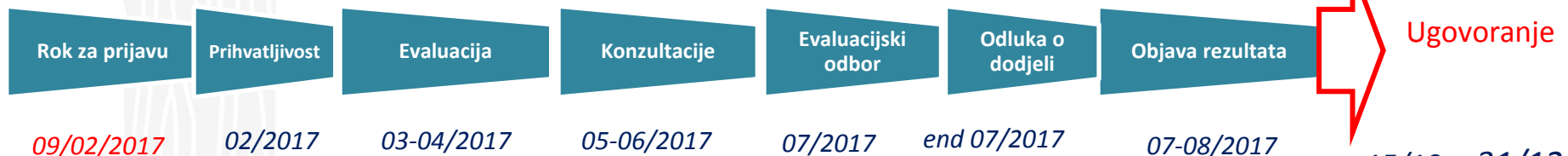
Programski vodič i natječajna dokumentacija:

http://eacea.ec.europa.eu/erasmus-plus/actions/cooperation-for-innovation-and-exchange-good-practices_en

Budžet i hodogram 2017

Region	Budget allocated 2016 (in Mio €)	Budget allocated 2017 (Indicative) (in Mio €)	Indicative number of selected projects under the assumption of national projects)
REGION 1 - Western Balkans	13,17	13,82	17
REGION 2 - Eastern Partnership countries	13,86	13,51	16
REGION 3 - South-Mediterranean countries	28,57	27,84	35
<i>Additional allocation for Tunisia*</i>	0	3,00	4
REGION 4 - Russian Federation	6,89	6,72	8
REGION 6 - Asia	35,38	39,55	48
REGION 7 - Central Asia	9,2	8,80	11
REGION 8 - Latin America	13,1	13,20	16
REGION 9 - Iran, Iraq, Yemen	1,9	2,00	3
REGION 10 - South Africa	0,69	0,69	
REGION 10 - South Africa	3,42	3,91	5
REGION 11 - ACP countries	5,29	5,64	8
TOTAL	131,47	138,68	

*An additional allocation for Tunisia might become available subject to the relevant Commission decisions being taken.



Preporuke za natječaj 2017

- Potaknuti suradnju s zemljama Azije, Kariba i Pacifika;
- Obratiti pažnju na kriterije prihvatljivosti, minimalni sastav konzorcija
- Inovativnost projekata, izbjegavati copy/paste projektnih ideja
- Od 2018. se očekuje revizija nacionalnih i regionalnih prioriteta
- Aktivno sudjelovanje institucija iz partnerskih zemalja, osobito u svojstvu koordinatora
- Veći naglasak na diseminaciji i održivosti projekta
- Nikad ne šalžite projekt zadnji dan

Prijavna dokumentacija

Radionica za prijavu ERASMUS+ aktivnosti Jačanje kapaciteta u visokom obrazovanju
MZO, 21. listopada 2016.

Jasmina Skočilić

Agencija za mobilnost i programe EU



AGENCIJA ZA
MOBILNOST I
PROGRAME EU



Erasmus+



Obzor 2020.



Kada? Kako? Gdje? Što?

- Jedan rok- on-line prijava Izvršnoj Agenciji u Briselu (EACEA)
- Elektronički prijavni obrazac
 - **eForm**: podaci o projektu – dijelovi A, B, C
 - + obavezni privitci:
 - ✓ Detaljan opis projekta (Word doc) – dijelovi D, E, F, G, H, I, J
 - ✓ Proračunske tablice (Excel doc)
 - ✓ **Declaration of Honour+ Mandates** (jedinostveni PDF doc)



**Automatski uvoz
podataka o prijavitelju
Participant Portal - PIC**

Capacity Building in the Field of Higher Education 2017

Share

Related Action(s):

[Key Action 2: Cooperation for innovation and the exchange of good practices Erasmus+ - Key Action 2 - Capacity building in the field of higher education](#)

Status	Deadline	Call reference
Open	09/02/2017 - 12:00 (CET, Brussels time)	EAC/A03/2016

EACEA:
https://eacea.ec.europa.eu/erasmus-plus/funding/capacity-building-in-field-higher-education-2017_en

Call notice

Guidelines

How to apply

Eforms

Annexes

Distance calculator







Contacts

The eForm and its user guide will be activated around mid-November.





The **KA2 - Capacity Building in the Field of Higher Education 2017** eForm is available under two different types of eForms, one for Joint Projects and one for Structural Projects.

According to different options of priorities you may tick under section C.3, you can see different contents in the eForm "visual versions" below:

Joint Projects

- JP Curriculum Development   (Available by end of October)
- JP Modernisation of governance, management and functioning of HEIs   (Available by end of October)
- JP Strengthening of relations between HEIs and the wider economic and social environment   (Available by end of October)

Structural Projects

- SP Modernisation of policies, governance and management of higher education systems   (Available by end of October)
- SP Strengthening of relations between higher education systems and the wider economic and social environment   (Available by end of October)

Completing your application:

1. **Fill in** the eForm with the required data.
2. Do not forget also to **complete** and **attach** the **three (3) mandatory**



Prijavna dokumentacija

obavezni privitci

Related Action(s):

[Key Action 2: Cooperation for innovation and the exchange of good practices
Erasmus+ - Key Action 2 - Capacity building in the field of higher education](#)

Status	Deadline	Call reference
Open	09/02/2017 - 12:00 (CET, Brussels time)	EAC/A03/2016

Call notice

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










Annexes

Distance calculator

Contacts

Compulsory annexes

Templates of annexes to be completed and uploaded with the e-Form: *(Available by end of October)*

1. **Detailed description of the project**    
2. **Budget tables**    
3. **Declaration of Honours**    
4. **Mandates**    

Documents to be uploaded in the Participants' Portal:

1. **Legal entity form** and its annexes for all the partners
2. **Financial identification form** duly completed and certified by the bank – for applicant organisation only
3. **Financial capacity form** including **Profit and loss accounts** and the Balance sheet for the last two approved accounting periods (only for applicant - private organisations)
4. VAT registration or *Certificate of VAT Exception*



- Programski vodič (Part B, Part C)
http://ec.europa.eu/programmes/erasmus-plus/resources_en
- Instructions for completing the Application Package
https://eacea.ec.europa.eu/erasmus-plus/funding/capacity-building-in-field-higher-education-2017_en
- E-form User Guide: https://eacea.ec.europa.eu/documents/eforms_en
- Učestala pitanja i odgovori
- Tehnička pomoć oko prijave: : eacea-helpdesk@ec.europa.eu
- Pitanja oko sadržaja prijave: EACEA-EPLUS-CBHE@ec.europa.eu

eForm (PDF Adobe doc)

- A. Identification of the applicant and other partners
- B. Description of the project (summary information)
- C. Specific information related to CBHE

Detailed project description (Word doc. Attached to eForm)

- D. Quality of the project team and the cooperation arrangements
- E. Project characteristics and relevance
- F. Quality of the project design and implementation
- G. Impact, dissemination and exploitation, sustainability; LFM; Workplan
- H. Work packages
- I. Special Mobility Strand (where applicable)
- J. Other EU Grants

*An attractive project idea presented in a poor manner is as frustrating as a funded project badly implemented.
The second one is more costly though!*

- Proučite kriterije dodjele (award criteria) i formulirajte odgovore
- Izbjegavajte vrijednosne tvrdnje
- Potkrijepite tvrdnje relevantnim statističkim podacima/dokumentima
- Jasno i sažeto izražavanje
- Jednaka uključenost svih partnera
- Pridržavajte se danih uputa

Partner number		P1
Organisation name & acronym		
D.1.1 - Aims and activities of the organisation		
<i>Please provide a short presentation of your organisation (key activities, affiliations, size of the organisation, etc.) relating to the area covered by the project (limit 2000 characters).</i>		
<i>Please describe also the role of your organisation in the project (limit 1000 characters).</i>		
D.1.2 - Operational capacity: Skills and expertise of key staff involved in the project		
<i>Please add lines as necessary.</i>		
Name of staff member	<i>Summary of relevant skills and experience, including where relevant a list of recent publications related to the domain of the project.</i>	

P1= prijavitelj, P2, P3...

- Tko će raditi na projektu?
- Profil partnera (strateški dokumenti)
- Relevantno iskustvo

PART E - Project characteristics and relevance

E.1. Why does the consortium wish to undertake this project?

Please outline the motivation behind your project, clearly identifying the specific needs or problem/s which it intends to solve. Explain how the project proposal fits within the development strategies of the Partner Countries involved and how it addresses the priorities defined at national / regional level. Also explain why this/these problem/s were selected instead of others. In particular, explain how the area of intervention has been explored to guarantee that the project is offering something new compared to the existing situation. Where applicable, explain any synergy with other EU initiatives should be highlighted (limit 5000 characters).

Please describe briefly how your project proposal was prepared (e.g., capitalising on previous experiences, based on achieved outcomes in former projects, following previous cooperation amongst the consortium members, etc.) (limit 1000 characters).

If your proposal is based on the results of one or more previous projects / networks, please provide precise references to this / these project(s) / network(s) in the table below.

Reference number			
Project dates <i>(year started and completed)</i>		Programme or initiative	
Title of the project			
Coordinating organisation			
Website	http://		
Password / login if necessary for website			
<i>Please summarise the project outcomes and describe (a) how the new proposal seeks to build on them and, (b) how ownership / copyright issues are to be dealt with (limit 1000 characters).</i>			

- Potreba? Ciljane skupine?
Strategije? Prioriteti?
Prethodni projekti?



Privitak Detaljan opis projekta

Kvaliteta sporazumne suradnje/ Relevantnost

E.2. Rationale for the setting-up of the consortium

Please explain why the selected partners are best suited to participate in this European project. Describe innovative and or complementary skills, expertise and competences within the consortium directly relating to the planned project activities. If associated partners are involved, please explain their role in the project and the added value to the consortium (limit 3000 characters).

E.3. European added value

Please describe the benefits of and need for European cooperation. Please describe also why the results cannot be achieved through national, regional or local funding (limit 1000 characters).

E.4. Innovative character

Indicate what the project is offering that is new and what are the main innovating elements (limit 2000 characters).

Europska dodana vrijednost- kako će uključenost više europskih zemalja adresirati određenu potrebu, transfereabilnost, transnacionalnost,

Inovativnost projekta- donosi pozitivnu promjenu u partnersku zemlju



PART F - Quality of the project design and implementation

F.1. Aims and objectives

Please define the concrete aims and objectives of the project and describe the ways in which the situation set out under the previous section (Part E) will be changed (limit 3000 characters).

F.2. Project activities and Methodology

Please define the activities proposed and the working methodology (project activities/developments including educational and training content and pedagogical approach) to be used for achieving the objectives, including major milestones, measurable indicators, etc. (limit 6000 characters).

F.3. Budget and cost effectiveness

Please describe the strategy adopted to ensure that the proposed results and objectives will be achieved in the most economical way and on time. Explain the principals of budget allocation amongst partners. Indicate the arrangements adopted for financial management and what co-financing modalities are planned (limit 3000 characters).

F.4. Quality control and Monitoring

Please explain what mechanisms have been put in place for ensuring the quality of the project and how the evaluation will be carried out. Please define the specific quality measures established, as well as the benchmarks and indicators foreseen to verify the outcome of the action. Make sure that the information in this section is consistent with the project Logical Framework Matrix (limit 3000 characters).

Povezano s logičkom
matricom

PART G - Impact, dissemination and exploitation, sustainability

G.1. Expected impact of the project

Please explain who will use these project outputs / products / results and how the consortium will reach them. Describe how the target groups (including participating institutions, stakeholders) will be reached and involved during the life of the project and how the project will benefit the target group at local, regional, national and or European level. Please structure your description according to the different levels of impact and stakeholders (limit 3000 characters).

Please describe how the target groups (including participating institutions, stakeholders) will be reached after the project is finished (limit 3000 characters).

Overview of short and long term impact indicators

Please add rows as necessary according to indicators

Short term impact	Target groups/potential beneficiaries	Quantitative indicators	Qualitative indicators

Long term impact	Target groups/potential beneficiaries	Quantitative indicators	Qualitative indicators

WORKPLAN

Please use the model provided. Applicants are expected to complete a one-page work plan for each project year.

For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place. Please create additional work plan tables if further space is needed.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

Activity carried out in the Programme Country: = (E.g. activity in France for two weeks in the first month of the project 2= under M1)

Activity carried out in the Partner Country (ies): X (E.g., activity in Tunisia for three weeks in the second month of the project: 3X under M2)

WORKPLAN for project year 1

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													



PART H - Work packages

Please enter the different project activities you intend to carry out in your project. Make sure that the information in this section is consistent with the project Logical Framework Matrix.

H.1. Description of work packages, outcomes and activities

Work package type and ref.nr	PREPARATION		1
Title			
Related assumptions and risks			
Description			
Tasks			
Estimated Start Date (dd-mm-yyyy)		Estimated End Date (dd-mm-yyyy)	
Lead Organisation			
Participating Organisation			

Deliverables/results/outcomes

Expected Deliverable/Results/Outcomes	Work Package and Outcome ref.nr	1.1.	
	Title		
	Type	<input type="checkbox"/> Teaching material <input type="checkbox"/> Learning material <input type="checkbox"/> Training material	<input type="checkbox"/> Event <input type="checkbox"/> Report <input type="checkbox"/> Service/Product
	Description		
	Due date		

LOGICAL FRAMEWORK MATRIX – LFM

<p>Wider Objective: <i>What is the overall broader objective, to which the project will contribute?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>Indicators of progress: <i>What are the key indicators related to the wider objective?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>How indicators will be measured: <i>What are the sources of information on these indicators?</i></p> <ul style="list-style-type: none"> • [redacted] 	
<p>Specific Project Objective/s: <i>What are the specific objectives, which the project shall achieve?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>Indicators of progress: <i>What are the quantitative and qualitative indicators showing whether and to what extent the project's specific objectives are achieved?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>How indicators will be measured: <i>What are the sources of information that exist and can be collected? What are the methods required to get this information?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>Assumptions & risks: <i>What are the factors and conditions not under the direct control of the project, which are necessary to achieve these objectives? What risks have to be considered?</i></p> <ul style="list-style-type: none"> • [redacted]
<p>Outputs (tangible) and Outcomes (intangible): <i>Please provide the list of concrete DELIVERABLES - outputs/outcomes (grouped in Workpackages), leading to the specific objective/s.:</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>Indicators of progress: <i>What are the indicators to measure whether and to what extent the project achieves the envisaged results and effects?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>How indicators will be measured: <i>What are the sources of information on these indicators?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>Assumptions & risks: <i>What external factors and conditions must be realised to obtain the expected outcomes and results on schedule?</i></p> <ul style="list-style-type: none"> • [redacted]
<p>Activities: <i>What are the key activities to be carried out (grouped in Workpackages) and in what sequence in order to produce the expected results?</i></p> <ul style="list-style-type: none"> • [redacted] 	<p>Inputs: <i>What inputs are required to implement these activities, e.g. staff time, equipment, mobilities, publications etc.?</i></p> <ul style="list-style-type: none"> • [redacted] 		<p>Assumptions, risks and pre-conditions: <i>What pre-conditions are required before the project starts? What conditions outside the project's direct control have to be present for the implementation of the planned activities?</i></p> <ul style="list-style-type: none"> • [redacted]

Intervencijska logika

- Odozdo prema gore, čita se:
 - AKO su provedene **aktivnosti (*Activities*)**, moguće je proizvesti **rezultate**;
 - AKO su **rezultati (*Results*)** proizvedeni, ostvarit će se **svrha** projekta;
 - AKO je **svrha (*Purpose*)** postignuta, projekt će doprinijeti ostvarenju **općeg cilja (*Overall Objective*)**.
- Tu logiku dopunjavaju pretpostavke

Pretpostavke, rizici i preduvjeti

- Pretpostavke su vanjski faktori koji mogu utjecati na uspjeh projekta, ali su izvan kontrole projektnog tima
- “Što bi moglo poremetiti provedbu projekta ili utjecati na njegov učinak, a da mi na to ne možemo utjecati?”
- Dio su vertikalne logike matrice (povezuju niže razine s višima)
- Preduvjet je pretpostavka koja mora biti ostvarena da bi se započelo s aktivnostima

- Dobri indikatori moraju imati **SMART** karakteristike:
 - **Specific** - Specifični (za cilj koji mjere – svaki mora mjeriti jedan cilj/rezultat)
 - **Measurable** – Mjerljivi (kvantitativno ili kvalitativno)
 - **Available** - Dostupni (u okviru prihvatljivih troškova)
 - **Relevant** – Relevantni (s obzirom na potrebe projektnog tima za informacijama)
 - **Time bound** - Vremenski određeni (da znamo kada možemo očekivati postizanje očekivanih vrijednosti)
- Definiranje tijekom pripreme, revizija prema potrebi tijekom provedbe



AGENCIJA ZA
MOBILNOST I
PROGRAME EU

KEEP CALM



AND SUBMIT YOUR PROPOSAL BEFORE DEADLINE

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