

# MT+ KA229 Partnership Dashboard

Relevant for...

| Call Year   | Key Action  | Action                               |
|-------------|---|--------------------------------------|
| 2018 onward | KA2 - Cooperation for innovation and the exchange of good practices | KA229 - School Exchange Partnerships |

- [The "Partnership Dashboard"](#)
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The **Partnership Dashboard** is available as of call year 2018 for KA229 - School Exchange Partnerships projects in Mobility Tool+.

This tab gives project coordinators an overview of the status of all partner projects. It also enables the coordinators to submit the final beneficiary reports for all partners at the same time (when appropriate). All partners can access the dashboard in their own split project, but only the coordinator can submit the final beneficiary reports to the relevant National Agencies.

## The "Partnership Dashboard"

### Explanation and illustration

For the project coordinator, the **Partnership Dashboard** lists all the partners in the joint project. For the other partners, the dashboard lists their own project and the coordinator's project. The following information is available:

1. **Grant Agreement Number**, linked to the actual project in Mobility Tool+
2. **Organisation** name
3. **PIC**
4. **Project status**
5. An indication of which partner is the **Coordinator** of the joint project
6. An indication of whether a partner's report is **included in the joint partnership report**

### Project statuses

Every partner's project progress is reflected in the dashboard via one of the following statuses:

- **Follow-up:** The project has been created in Mobility Tool+ and project details can be added.
- **Processing:** The beneficiary report has been generated and is saved as a draft.
- **Ready to submit:** The partner has completed the report and the project is locked. It awaits submission by the coordinator.
- **Submit in progress:** The button **Submit All Reports** has been clicked by the coordinator.
- **Submitted:** Partner report has been successfully submitted. All reports submitted by the coordinator should display the status submitted, unless unlinked by the National Agency of the coordinating organisation.
- **Finalised:** The project has been finalised.
- **Terminated with eligible costs:** The project has been processed as terminated with eligible costs.
- **Terminated no costs:** The project has been processed as terminated with no costs.

European Commission  
**Mobility tool** PL01 Foundation for the Development of the Education System

Project 2018-1-PL01-KA229-039176\_2  
Details Organisations Contacts Project Management and Implementation Learning, Teaching and Training Activities Special Costs Other Project Events

Budget Reports **Partnership Dashboard**

### Partnership Dashboard

The joint partnership final report is submitted in three steps. First, the coordinator school must finalise the partnership report and make sure that all activities have been included. Once their work has been completed, the coordinator school marks the report as ready for submission. In the second step, the partner schools must finalise their part of the report and confirm they agree with the information provided by the coordinator. When ready, the partner schools also declare they are ready for submission. Finally, once all partner schools have declared that they are ready, the coordinator school can submit the complete partnership report.

Ready to submit  
50%

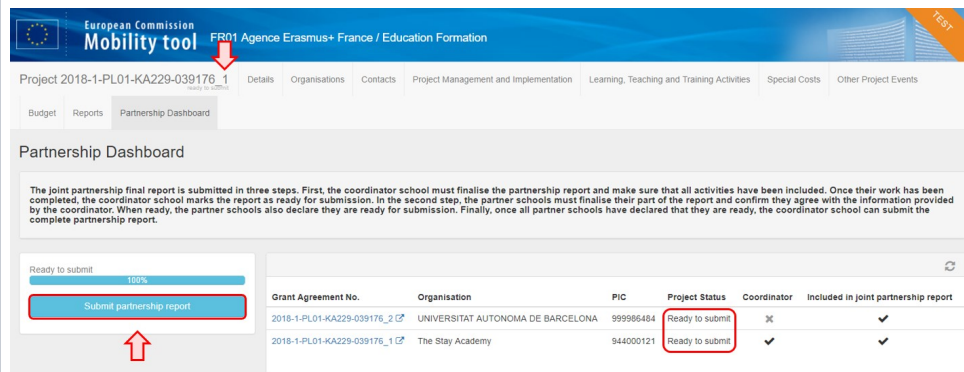
Not all partner schools are ready to submit their part of the report. Submission is not possible

| Grant Agreement No.        | Organisation                      | PIC       | Project Status  | Coordinator | Included in joint partnership report |
|----------------------------|-----------------------------------|-----------|-----------------|-------------|--------------------------------------|
| 2018-1-PL01-KA229-039176_2 | UNIVERSITAT AUTONOMA DE BARCELONA | 999986484 | Processing      | X           | ✓                                    |
| 2018-1-PL01-KA229-039176_1 | The Stay Academy                  | 944000121 | Ready to submit | ✓           | ✓                                    |

## Submit the partnership report.

### Explanation and illustration

When all partner school reports are marked as **Ready to submit**, the coordinator will be able to submit them at the same time by clicking the **Submit partnership report** button.



The screenshot shows the 'Partnership Dashboard' in the 'Mobility tool'. A progress bar indicates 'Ready to submit' at 100%. A red box highlights the 'Submit partnership report' button, with a red arrow pointing to it from below. The table below shows two projects, both with 'Ready to submit' status.

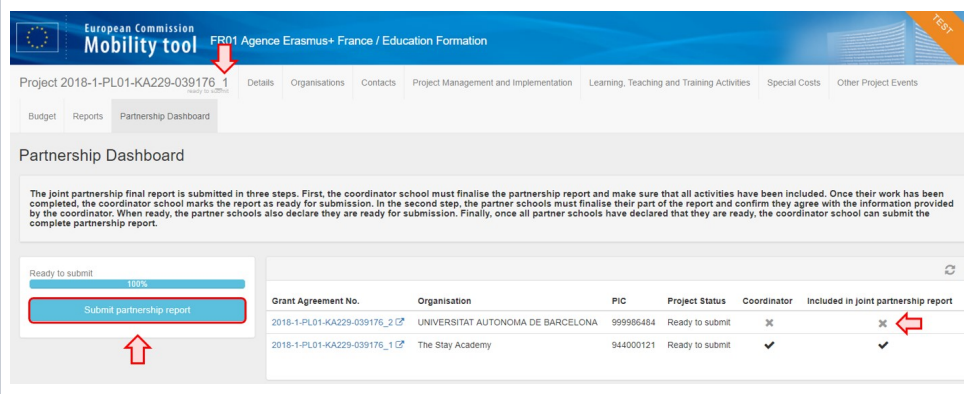
| Grant Agreement No.        | Organisation                      | PIC       | Project Status  | Coordinator | Included in joint partnership report |
|----------------------------|-----------------------------------|-----------|-----------------|-------------|--------------------------------------|
| 2018-1-PL01-KA229-039176_2 | UNIVERSITAT AUTONOMA DE BARCELONA | 999986484 | Ready to submit | ✗           | ✓                                    |
| 2018-1-PL01-KA229-039176_1 | The Stay Academy                  | 944000121 | Ready to submit | ✓           | ✓                                    |

If necessary, the **National Agency of the coordinating organisation** can **unlink a partner project** if:

- the partner project final beneficiary report is not ready for submission, or
- the project should be considered for termination.

If the **National Agency of a partner organisation** wishes to request additional information from that organisation, the partner's project is unlinked automatically from the other projects.

Once the partner project is unlinked, it can be processed further alone, allowing the coordinator to submit all other reports that are ready for submission.



The screenshot shows the 'Partnership Dashboard' with the 'Submit partnership report' button highlighted. The table below shows the same two projects, but the 'Coordinator' column for the first project now contains '✗' and the 'Included in joint partnership report' column contains '✗', indicating it has been unlinked. A red arrow points to these changes.

| Grant Agreement No.        | Organisation                      | PIC       | Project Status  | Coordinator | Included in joint partnership report |
|----------------------------|-----------------------------------|-----------|-----------------|-------------|--------------------------------------|
| 2018-1-PL01-KA229-039176_2 | UNIVERSITAT AUTONOMA DE BARCELONA | 999986484 | Ready to submit | ✗           | ✗                                    |
| 2018-1-PL01-KA229-039176_1 | The Stay Academy                  | 944000121 | Ready to submit | ✓           | ✓                                    |

## Related Articles

- [MT+ NA Dashboard](#)
- [MT+ KA229 Other Project Events](#)
- [MT+ KA229 Partnership Dashboard](#)
- [MT+ KA229 Learning, Teaching and Training Activities](#)
- [MT+ KA229 School Exchange Partnerships Overview](#)
- [MT+ KA229 School Exchange Partnerships Index](#)